



## HOME OCCUPATION PERMIT APPLICATION

### Teton County, Idaho

The planning staff is available to discuss this application and answer questions. Once a complete application is received, it will be reviewed by the Planning Administrator or his/her designee, and a determination will be made regarding compliance with County Ordinances. It is recommended that the applicant review Title 8 of the Teton County Code (8-6-4). Application materials may be viewed on the Teton County Idaho website at [www.tetoncountyidaho.gov](http://www.tetoncountyidaho.gov).

*To expedite the review of your application, please be sure to address each of the following items.*

#### SECTION I: PERSONAL AND PROPERTY RELATED DATA

**Owner:** \_\_\_\_\_

**Applicant:** \_\_\_\_\_ **E-mail:** \_\_\_\_\_

**Phone:** (     ) \_\_\_\_\_ **Mailing Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

#### Location and Zoning District:

**Address:** \_\_\_\_\_ **Parcel Number:** \_\_\_\_\_

**Section:** \_\_\_\_\_ **Township:** \_\_\_\_\_ **Range:** \_\_\_\_\_ **Total Acreage:** \_\_\_\_\_

**Zoning District:** \_\_\_\_\_ **Occupation Type:** \_\_\_\_\_

**Brief Description of Operations:** \_\_\_\_\_

\_\_\_\_\_

- ☐ Latest Recorded Deed to the Property
- ☐ Application Fee in accordance with the current Fee Schedule
- ☐ Affidavit of Legal Interest
- ☐ Taxes are paid to date

I, the undersigned, have reviewed the attached information and found it to be correct. I also understand that the items listed below are required for my application to be considered complete and for it to be reviewed by the Planning Administrator or his/her designee.

- **Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_
- **Owner Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

THE FOLLOWING PERFORMANCE STANDARDS WILL BE USED TO EVALUATE THIS APPLICATION. PLEASE ANSWER EACH QUESTION COMPLETELY USING A SEPARATE PAGE IF NECESSARY. PLEASE REFER TO THE TETON COUNTY ZONING ORDINANCE, TITLE 8-6-4 FOR ADDITIONAL INFORMATION.

1. Is the use in compliance with performance standards of Teton County Zoning Ordinance (Title 8)? \_\_\_\_\_
2. Does the display of any goods, wares, etc. comply with requirements? \_\_\_\_\_
3. Has the residence received a Certificate of Occupancy? \_\_\_\_\_ Date Issued \_\_\_\_\_
4. Will customers or clients visit the home? \_\_\_\_\_ If so, how many per day and during what hours? \_\_\_\_\_
5. Will there be deliveries to the home? \_\_\_\_\_ If so, how many per week and during what hours? \_\_\_\_\_
6. Will there be any employees that are not a resident of the dwelling? \_\_\_\_\_ How many? \_\_\_\_\_
7. How many dwelling units are on the parcel? \_\_\_\_\_
8. Will there be any health/safety factors to consider? \_\_\_\_\_  
If yes, please describe: \_\_\_\_\_  
How will these issues be addressed? \_\_\_\_\_
9. Will there be any outdoor lighting? If so, please describe how it will meet the County's Outdoor Lighting Standards. \_\_\_\_\_
10. Will there be any manufacturing? \_\_\_\_\_  
If so, will it be done with automated equipment? \_\_\_\_\_
11. What is the square footage of the primary or dwelling unit? \_\_\_\_\_
12. What is the square footage of the area to be used? (shall not exceed 1/3 of the dwelling) \_\_\_\_\_
13. Will there be a need/provision for off street parking? \_\_\_\_\_  
If yes, how many spots will be needed? \_\_\_\_\_ How will this parking be provided? \_\_\_\_\_
14. Will there be a need/provision for outdoor storage? \_\_\_\_\_  
If yes, please describe: \_\_\_\_\_
15. Will there be any retail sales on the premises? \_\_\_\_\_ If so then please describe: \_\_\_\_\_
16. Will there be any signage on the premises? \_\_\_\_\_ If so, then describe: \_\_\_\_\_
17. What is the expected effect on the traffic to and from the residence? \_\_\_\_\_
18. Will there be any vehicles used in the operation of the occupation? \_\_\_\_\_  
Please describe: \_\_\_\_\_

**Reviewed by:** \_\_\_\_\_

**Date:** \_\_\_\_\_

\_\_\_\_\_ **Approved**      \_\_\_\_\_ **Denied**

**Additional Comments:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This permit is valid for two (2) years from the date of issuance. A permit may be renewed for an additional two (2) years with the submittal of the renewal application. There is no limit to the number of renewal permits requested.